

2009-10 AVES Classroom Requirements and Application

Note: This application is for the exclusive use of schools by invitation only. Call for details.

We are very pleased by your interest in participating in our placed-based education project. To complete your application process in a way that is fair to all, we will use the following Acceptance Criteria and then select schools on a first come, first served basis.

Acceptance Criteria

- You or your school must have received a prior invitation to apply to this program.
- Only teachers who have *not* previously participated as an AVES teacher may apply.
- A minimum of **two fourth grade** teachers at your school must agree to participate in the program and complete the information requested on the Application Form on pages 3 and 4 of this document, or the Email Application Form found on pages 5 and 6.
- One teacher from your school must serve as the Primary Contact Teacher for your school—functioning as the primary correspondence link between Tracy Aviary and teachers at your school.
- The Primary Contact Teacher should submit the Application Form to Tracy Aviary; see contact information below.
- Qualifying schools will then be accepted on a first come, first served basis.

Why do we need a Primary Contact Teacher at your school?

The Primary Contact Teacher will be our communication and materials distribution link to all participants at your school. While we will generally keep all participating teachers “in the loop,” we often need only hear back from one.

Why do all participating teachers need to complete the application form?

We need to be certain *now* of how many teachers have committed so that we can begin our final planning and acquire the necessary materials. This process ensures that there are no misunderstandings and that all future communications will proceed effectively and efficiently.

Please be prompt in your return of this information. Your school’s participation is not assured until all information has been provided and we have sent you a confirmation notice.

Application Procedure

Submit your Application Form—pages 3 and 4 of this document—to Emily C. Eppinger, Tracy Aviary Education Manager by US Mail or FAX to 801.596.7325.

Or, if you prefer to apply via eMail, please cut and paste a completed eMail Application Form, found on pages 5 and 6 of this document and send to emilye@tracyaviary.org.

You are also welcome to call Emily with other questions at 801.596.8500 ext. 116.

Requirements of the Primary Contact Teacher

- The Primary Contact Teacher must complete the Final Application.
- The Primary Contact Teacher serves as the communication and materials distribution link between Tracy Aviary and his or her school colleagues.
- The Primary Contact Teacher coordinates scheduling with Tracy Aviary for workshops, classroom visits and Aviary field trips. This includes scheduling dates and times and arranging for invoices from which we can pay bus or substitute teacher costs.

Requirements of *All* Participating Teachers

Final acceptance of your school's enrollment is contingent on these terms:

- *All* participating teachers will attend the three weekday AVES Professional Development Workshops at Tracy Aviary, usually during the second or third weeks of September, January and March, respectively. Credit will be offered and substitute teachers provided per prior arrangements we have made through your district or school.
- *All* participating teachers will host 90 minute fall, winter and spring Aviary Staff Classroom Visits, as described in accompanying materials.
- *All* participating teachers will prepare their students for the fall and winter Aviary Field Trips, as described in the accompanying materials. Bus transportation costs are covered per prior arrangements we have made through your district or school.
- *All* participating teachers will agree to teach from AVES curriculum as follows: AVES Lesson 2 prior to each of the two Aviary Outdoor Classroom field trips, as well as Lessons 4 and 5 following each field trip to elaborate upon and assess learning.
- *All* participating teachers will complete and deliver to Tracy Aviary one-page Web-based or hard-copy feedback after each classroom lesson, field trip and workshop.



Avian Ecology in Schools

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AVES School Application Form, Version 1 (page 1 of 2) for submission by US Mail or FAX

PRIMARY CONTACT TEACHER: Complete all information on this and the following page and return via US Mail or FAX to the numbers or addresses provided on the first page of this document. (Use the Version 2 application on pages 5 and 6 for email submission.)

Primary Contact _____ Year-round School? (circle) [Y] [N]
School _____ District _____
Primary Phone _____ Secondary Phone _____
Best way to contact when out of school: _____

Please list all other participating teachers at your school, including contact information:

Name _____ Email _____
Primary Phone _____ Secondary Phone _____
Best way to contact when out of school: _____

Name _____ Email _____
Primary Phone _____ Secondary Phone _____
Best way to contact when out of school: _____

Name _____ Email _____
Primary Phone _____ Secondary Phone _____
Best way to contact when out of school: _____

Name _____ Email _____
Primary Phone _____ Secondary Phone _____
Best way to contact when out of school: _____

AVES School Application Form, Version 1 (page 2 of 2)
for submission by US Mail or FAX

PRIMARY CONTACT TEACHER: Please answer the following on your own behalf and on behalf of your colleagues.

1. Are you and your participating colleagues able to comply with participation requirements described earlier in this document? Please describe any concerns or special needs.

2. What special needs or requests do you have with regard to the physical, cognitive or English-speaking abilities of your students?

3. The third unit of our project involves schoolyard bird observations and feeder experiments, with binoculars, field guides, food and feeders provided by the Aviary. Will participating classrooms at your school have one of the following circumstances that would allow groups of students to observe visiting birds?
Please circle any that apply
 - a. windows overlooking a space in which a number of bird feeders could be mounted or otherwise installed; or
 - b. an outdoor space where feeders might be posted or suspended in a way that students could make observations from a modest distance.

4. What special needs or requests do you have with regard to hypothesis-based research projects or schoolyard observations?

5. Do you and other participating teachers agree to arrange adult supervision that provides 8:1 student-adult ratios for your two Outdoor Classroom field trips to Tracy Aviary?

6. Please add any other comments or questions you might have.



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AVES School Application Form, Version 2 (page 1 of 2) *for submission by eMail*

PRIMARY CONTACT TEACHER: Complete all information on this and the following page and return via Email to emilye@tracyaviary.org (Use the Version 1 application on previous pages for FAX or US Mail submission.)

Primary Contact:
School:
District:
Email:
Year-round School? (circle): [Y] [N]
Primary Phone:
Secondary Phone:
Best way to contact when out of school:

Please list all other participating teachers at your school, including contact information:

Name:
Email:
Primary Phone:
Secondary Phone:
Best way to contact when out of school:

Name:
Email:
Primary Phone:
Secondary Phone:
Best way to contact when out of school:

Name:
Email:
Primary Phone:
Secondary Phone:
Best way to contact when out of school:

AVES School Application Form, Email Version *page 2*

PRIMARY CONTACT TEACHER: Please answer the following on behalf of yourself and your colleagues.

7. Are you and your participating colleagues able to comply with participation requirements described on a previous page? Please describe any concerns or special needs.

8. What special needs or requests do you have with regard to the physical, cognitive or English-speaking abilities of your students?

9. The third unit of our project involves schoolyard bird observations and feeder experiments, with binoculars, field guides, food and feeders provided by the Aviary. Will participating classrooms at your school have one of the following circumstances that would allow groups of students to observe visiting birds? (Please select one or both of the following options):

(a) windows overlooking a space in which a number of bird feeders could be mounted or otherwise installed; or
(b) an outdoor space where feeders might be posted or suspended in a way that students could make observations from a nonintrusive distance.

10. What special needs or requests do you have with regard to hypothesis-based research projects or schoolyard observations?

11. Are you and other participating teachers willing and able to arrange adult supervision to provide 8:1 student-adult ratios for your two field trips to Tracy Aviary?

12. Please add any other comments or questions you might have.